

Name & Address of the Firms	Date : 25 November 2016 Ref: PSPU/
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SUBJECT: REQUEST FOR QUOTATION (RFQ) FOR PROCUREMENT OF LAPTOPS, DESKTOPS, PRINTERS LASERJET, COLOR PRINTER, FLAT BED SCANNER & MULTIMEDIA PROJECTOR UNDER PROJECT (PSPU), UNIT (WORLD BANK CREDIT - PAK) 1.

Government of Punjab, Health Department through Project of Policy & Strategic Planning Unit, as per procurement under IDA (Cr/IDA 5258) World Bank Procurement Guidelines envisaged under "Other Methods of Procurement" para 3.5, Shopping Method; you are hereby invited to provide the quotation for Supply / Installation of Laptops (5), Desktops(5), LaserJet Printer(2), Color Printer(1) & Flatbed Scanners(2) & Multimedia Projector(1) comprising of Detailed Specifications and Terms & Conditions are as under:-

TERMS & CONDITIONS	
Address of delivery location	PSPU ,120 B , NEW MUSLIM TOWN LAHORE
Latest expected delivery date &time	2 weeks from the date of Issuance of Purchase Order
Preferred currency quotation	Local Currency Pak Rupees
Packing requirements	Delivery items are not tampered with and remain intact while receiving the delivery.
Taxes on price quotation	Inclusive of all applicable Taxes
After sales service required	Warranty on Parts at least for 3 year. The warranty shall include free maintenance and repair with all kinds of parts and assemblies as per warranty. Supply on above mentioned address and ensure that Post Installation items are in satisfactory working conditions
Deadlines of submissions of quotations	COB 12 December 2016(BY 12.30 PM)
Quotations Validity period	45 days
Documents to be submitted	Authorized Dealers/ Partner Certificates Trade Certificates Registration Certificate Tax Clearance Certificates
Payment terms	25 days upon complete delivery after deducting permissible taxes
Liquidated damages	Supplier has to replace the damaged items during delivery and installation
Evaluation criteria	Technical Responsive Full Compliance with RFQ Lowest in Price Earliest Delivery Warranty Coverage Comprehensiveness of after sale services
Type of Contract	Purchase Order

Special Conditions	Cancellation of Contract if Delivery/completion is delayed by two weeks. Non Acceptance of Terms and Conditions shall be the ground of disqualification from the procurement Process
Conditions for release of Payments	Written Acceptance based on full compliance with RFQ Requirements
Annex	Specifications Form of Quotation General Terms & Conditions
Contact Person for Inquiries	Procurement Specialist Deputy Director (Fin) PSPU Ph. # 042-99231359

3. Goods Offered shall be reviewed based on the compliance and Completeness of the requirements mention above and in specifications. The Quotation that complies with all of the specifications requirements and offer the lowest price as well as other criteria mentioned above, shall be selected.

4. Any discrepancy between the unit price and the total price, the unit price shall prevail .At any time during the Validity of the quotation, no price variation is allowed due to any other reason inflation, fluctuation in exchange rates.

Thank you and we look forward to receiving your quotations.

**ADDITIONAL PROG. DIRECTOR (TECH)
POLICY & STRATEGIC PLANNING UNIT
HEALTH DEPARTMENT
120-B NEW MUSLIM TOWN LAHORE**

**042- 99231357-56, Fax: 042----99231359
Email: pspu.health@gmail.com**

ANNEX-I**SPECIFICATIONS:**

Laptop	LOT # 1	Qty. (5)
Processor	Core i7, 6th Gen or higher (min. 3.0 GHz or higher), Cache min. 4MB or higher	
Storage	1 TB 7200RPM SATA	
Memory	8 GBDDR3	
Integrated Components	LAN, Wifi, B/T	
Optical Drive	Super Multi DVD±R/RW	
Screen Size	15.2" LED display or higher	
Support	HDMI™ 1.4a, USB 3.0 (1), USB 2.0 (2), Media Card (SD, SDHC, SDXC)	
Connectivity	802.11ac + Bluetooth 4.0, Dual Band 2.4&5 GHz, 1x1, Wi-Fi	
Battery	9 Cells battery	
Keyboard	Backlit Keyboard & Numeric Keypad	
Ports	HDMI, Networks and USB as per standard	
Carrying Case	Original/ Standard Carrying Case	
Warranty	3 years international warranty	
Desktop Computer	LOT # 2	Qty. (5)
Processor	Intel Core i7, 6th Generation 3.6Ghz, 8MB Cache 4 Cores	
Hard Drive Size	1TB SATA (7200 Rpm)	
Memory	8GB 1600 MHz DDR3	
Mother Board	Intel Q170 Chipset	
Optical Drive	Super Multi DVD±R/RW	
Key Board	Standard Keyboard	
WLAN	Built in WIFI Card	
Mouse	Standard Mouse	
Networking	Gigabit Ethernet	
LCD	18.5" or higher	
Warranty	3 years	

Printer (Heavy duty, network)		LOT # 3	Qty. (1)
Functions	Print		
Print Technology	Laser		
First page out (ready)	As fast as 9 sec		
Print speed	Up to 55 ppm		
Resolution	Up to 1200 x 1200 dpi		
Monthly duty cycle	Up to 5,000 to 20,000 pages		
Media Size	Letter, Legal, Executive, Envelop, Postcard		
Duplex printing	Automatic, Standard		
Processor	1.2 GHz or above		
Number of print cartridges	1 (Black)		
Paper tray	2, standard max up to 6		
Connectivity, Standard	Hi-Speed USB 2.0; 1 Gigabit Ethernet, Wireless		
Memory Standard	1 GB		
Compatible operating systems	All Windows OS		
Power	220 V		
Warranty	3 year including onsite support		
Printer (Light monochrome)		LOT # 4	Qty. (2)
Functions	Print		
Print Technology	Laser		
First page out (ready)	As fast as 9 sec		
Processor	750 Mhz or above		
Memory Standard	128 MB		
Print speed	Up to 35 ppm or above		
Display	LCD (Text and graphics)		
Automatic Page sensor	Yes		
Paper Tray	Standard 2 , Maximum 3		
Connectivity	Hi-Speed USB 2.0; 1 Ethernet 10/100/1000 Gigabit Network		
Paper Handling	Input: 50-sheet multipurpose tray 1, 250-sheet input tray 2 Output: 150-sheet output bin		
Media Size	Letter, Legal, Executive, Envelop, Postcard (

	A4, A5, A6, B5(JIS))
Resolution	Up to 1200 x 1200 dpi
Monthly duty cycle	Up to 25,000 pages
Duplex printing	Automatic
Compatible operating systems	All Windows OS
Warranty	3 years including onsite support
Printer (Colour)	LOT # 5 Qty. (1)
Functions	Print
Print Technology	Color Laserjet
Print speed (Colour)	Black up to 15ppm Color up to 3ppm
Resolution	Up to 1200 x 1200 dpi (Color & Black)
Display	4.3" (10.9 cm) resistive touchscreen WQVGA (480 x 272 resolution) with Home button
Monthly duty cycle	Up to 10,000 pages
Duplex printing	Automatic
Processor speed	800 MHz
Number of print cartridges	4 (1 each black, cyan, magenta, yellow)
Paper sensor	Automatic
Paper Tray	Standard 2, Max up to 5
Mobile Printing capability	Wireless direct printing, Apple Air Print, Mobile Apps
Connectivity	Standard, 1 Hi-Speed device USB 2.0; 2 Host USB 2.0 (for third party connections); 1 Accessory (for Kensington Lock); 1 Ethernet
Network ready	Standard (built-in Gigabit Ethernet); Included Touch to Print and Wireless Direct
Ports	Hi-Speed device USB 2.0; 2 Host USB 2.0 (for third party connections); 1 Accessory (for Kensington Lock); 1 Ethernet
Memory, standard	1.5 GB (system memory)
Paper Handling	Input: standard: 500-sheet input tray, 100-sheet multi-purpose tray, automatic two-sided printing Output: 500-sheet output bin

Media sizes supported	Multipurpose tray: A4; A5; A6; B5 (JIS); B6 (JIS); 16K; postcard; postcard; envelopes (C5, B5, C6, DL, ISO); 500-sheet
Input trays	A4; A5; B5 (JIS); 16K
Compatible operating systems	All Windows OS
Warranty	3 years including onsite support
Scanner (ADF)	LOT # 6 Qty. (2)
Scanner Type	ADF, Sheet fed
Resolution	75, 150, 200, 240, 300, 400, 500, 600 and 1200
Duty cycle	up to 1000 pages daily
Automatic document feeder capacity	Standard, 50 sheets
Speed	Up to 18ppm or above
Duplex ADF Scanning	Yes
Color Scanning	Yes
Multi-feed detection	Yes, ultrasonic
Bit Depth	48-bit
Scan size (Flatbed) Max	216 x 356 mm
Scan input	PDF Searchable, PDF Image Only, PDF/A, JPEG, TIF single page, TIF multi page, DOCX, RTF, TXT, BMP
Scan input modes	Front-panel button Scan, WIA, TWAIN, scan application
ADF Capacity	Up to 50 sheets
ADF Speed	up to 25ppm / 5.5 ipm (200dpi)
Scanning Options	Two-Sided
ADF Scan size	Up to 216 x 356 mm
Connectivity	Hi-Speed USB, SCSI Module,
Compatible operating systems	All Windows OS
Warranty	3 years including onsite support
MULTIMEDIA PROJECTOR	LOT # 7 1 unit
Projection Lens	WXGA(1280x800)
Input	Digital(DVI,HDMI)

Display System	3 LCD
Lumens	3000 lumens or higher
Size of effective display area	0.63" (16 mm) x 3 Bright Era LCD Panel
Ratio	Zoom: x1.2 Throw: 1.47:1 to 1.77:1
Type	Ultra-high pressure mercury lamp
Screen	Wall Mounted Auto Moveable Screen with remote control or Screen with stand
Screen	30" to 300" (0.76 m to 7.62 m)(measured diagonally)
Wall Mount	Wall Mount Stand with VGA and HDMI Cable
Warranty	2 Years

ANNEX-II

FORMS FOR SUBMITTING SUPPLIERS QUOTATIONS

(This form must be submitted by using only supplier official letter head)

We the undersigned, hereby accept the terms and conditions and hereby offer to supply the Goods listed below in conformity with the specifications and requirements as per RFQ:

Offer to supply Goods compliant with the technical Specifications & Requirements

Item Lot#s	Description/Specification	Quantity	Latest Delivery Date	Unit Price	Total Price
1					
2					
3					
4					
5					
6					
7					
	Total Price of Goods Add Transportation Cost Add other Charges				
	Total Final All Inclusive Price quotations				

2. Offer to Comply with conditions and other requirements:

Other Information Pertaining to Our Quotations are as follows	Responses	
Warranty and after sales requirement	We Comply	We don't Comply

General Terms &Conditions

- 1 . Installation: Supply /Installation, Testing and successful commissioning of IT Equipment at site including cost of all necessary accessories & commissioning spares complete in all respect. The suppliers are advised to visit the site of installation before submitting the quotations.
2. Warranty: 3 Years; warranty shall commence on handing over the equipment to the purchaser after installation and successful commissioning. The warranty shall include free maintenance and repair.
3. Performance Security: The supplier shall have to submit Performance Security in the form of Bank Guarantee of 10 % of the contract value during the warranty period which shall be released after expiry of each year of warranty.
4. Certificates: 1. Partnership (tier1 or tier 2) with principal is mandatory, 2. Tax Number certificates are required.
4. Delivery Schedule: Within maximum of 15 days after issuance of Supply Order.
5. Method of Payment: Within maximum of 20 days from the date of receipt of invoice after, supply, installation and commissioning of the generator set.
7. Place of Delivery/Installation: Project Director, Health Department, Government of Punjab, 120B, New Muslim Town Lahore. Ph. # 042- 99231357-56 Fax: 042----99231359, Email: pspu.health@gmail.com
8. Evaluation of Quotations: The evaluation of the quotations received shall be carried out in accordance with the World Bank Procurement Guidelines in this regard.
9. Date & Time for Submission of Quotations: If so desire, Quotations, under sealed cover, complete in all respects must reach by 12.30 p.m on 12-12-2016.